



Child Matters

EDUCATING TO PREVENT CHILD ABUSE



NZ DIPLOMA
in Child Protection

New Zealand Diploma in Child Protection
Course Information | 2024

About Child Matters

**Established
1994**

Provides guidance,
advice, education,
consultation &
support

New Zealand's specialist
child protection
education and advocacy
organisation

**Vision: That all
New Zealanders
are safe from
abuse & neglect**

**Over 35,000
adults trained
nationwide**

**Purpose: Effecting
change to prevent
abuse & neglect**

NZQA Audit Results:

- Highly confident in the education performance of Child Matters
- Highly confident in the capability of self-assessment of Child Matters

Course Overview

The New Zealand Diploma in Child Protection is an NZQA accredited level 5 qualification. Delivered by Child Matters, this course provides comprehensive, practical, experientially-based professional education in child protection and advocacy.

Children rely on adults to identify and respond to their needs and to make appropriate decisions about their safety and wellbeing. This course aims to contribute to the prevention of child abuse and neglect by promoting the rights of children through child-centred practice and advocacy. This course provides students with the skills and confidence to be strong advocates for children.

The purpose of the New Zealand Diploma in Child Protection is to provide Aotearoa New Zealand with graduates who can protect and advocate for children.

Graduates will be able to speak out and take action to promote safety and wellbeing of children and a culture of child protection, and will be empowered to take a leadership role to advocate for children in situations where an organisation, community or societal response is required.

Graduates of the New Zealand Diploma in Child Protection will be able to:



- implement evidence-based and child-centred practice to protect and advocate for the safety and wellbeing of children and young people in a range of environments
- apply advanced strategies to identify, prevent and respond to child abuse and neglect, and promote the safety and wellbeing of children, young people, and their family or whānau
- model best-practice in child protection in organisation and community settings to encourage consistent and safe responses to meet the needs of children and young people
- engage with and support families and whānau from diverse cultural contexts in a child-centred way to promote the safety and wellbeing of children and young people

Course Information

Content:

- The cultural context of child protection in Aotearoa New Zealand
- Children’s developmental needs in relation to child protection issues
- Children within the context of their family and whānau, the role of diverse family and whānau in protecting children, and the role of the learner in supporting family and whānau to meet the needs of their children
- The role of the learner in engaging in safe and child centred practice that upholds the rights of children
- How wider sociological, legal, systemic and political influences affect the protection needs of children, and how these institutions can be influenced through child advocacy

The course is delivered with a mixture of face-to-face, online, and self-directed learning and is supported by a number of expert guest speakers.

Course Requirements:

Students are also required to:

- Complete eight assessments
- Attend all in-class tuition sessions
- Undertake course readings
- Participate in daily questions
- Engage in practical child advocacy and networking activities

Self-Directed Learning:

Self-directed learning is a key part of the requirements for the Diploma and students are expected to participate in a number of self-directed activities which will be reviewed by the tutor and feedback will be given. Child Matters tutors and support staff will be available as required to support students in their learning.



Price:

\$1,100 + GST pp. Includes: workbooks, resources and daily morning tea during classroom blocks.

Prerequisites:

- Successful completion of the Child Matters Child Protection Studies Programme, or
- Recognition of Current Competency

2024 Dates:

In-class tuition is delivered in six blocks, each three days in length, over the course of one year. In-class tuition is from 9am – 4pm daily, with a half hour lunch break.

Hamilton

- Block One 13-15 February 2024
- Block Two 16-18 April 2024
- Block Three 11-13 June 2024
- Block Four 13-15 August 2024
- Block Five 8-10 October 2024
- Block Six 26-28 November 2024

Apply Now

1

How to apply

Complete an online application form at:

<https://www.childmatters.org.nz/training/nz-diploma-in-child-protection/>

Submit: CV, Character Reference and ID (Passport or Birth Certificate). Your manager will be contacted to submit a reference as well.

Your online application form can be saved at any stage and resumed at a later time that suits you.

2

Application Process

When you complete the registration details in the online application, you will automatically be sent a confirmation email stating that you have successfully submitted your application for the New Zealand Diploma in Child Protection.

NB: If you do not receive the email within a 24 hour period, please contact Child Matters as your application may not have been submitted correctly or has information missing.

3

What happens next?

Child Matters will process your application to ensure that all prerequisites are met. There may also be additional information requested to complete your application.

Child Matters will advise you on the outcome of your application.

NB: Child Matters reserves the right to decline any student enrolment.

4

Payment

An invoice will be issued for payment via your nominated email address

Student Information

Facilitator

Child Matters is only able to deliver the level of excellence it has achieved because of the quality of all those who work, volunteer and support the organisation. Our team is dedicated and has a range of expertise and experience working with children and young people which we use to deliver child protection training programmes to professionals, community groups and those working directly with whānau.

The course facilitator for the New Zealand Diploma in Child Protection will be confirmed at the start of the course.

Guest Speakers

The New Zealand Diploma in Child Protection delivery is supported by a number of expert child protection guest speakers who will present throughout the course.

Assessments

Participants will be expected to successfully meet a number of assessment requirements which include but are not limited to:

- Class participation
- 8 assessments covering the following topics:
 - Assessment 1 Cultural Exploration Assessment
 - Assessment 2 Case Study Assessment
 - Assessment 3 Media Themes and Recognition Assessment
 - Assessment 4 Community Initiative Review
 - Assessment 5 Child Advocacy Journal and Report
 - Assessment 6 Child Protection Policy Assessment
 - Assessment 7 Short Answer Test
 - Assessment 8 Post Course Report
- Group presentations
- Individual presentations

Students must gain a pass mark in every assessment to meet the course requirements. Students who do not gain a pass mark will have the chance to resubmit the assessment.

Attendance

The NZ Diploma in Child Protection is delivered in a mixture of in-class and self-directed or online learning. In-class learning consists of six 3-day block courses over the year.

Students are expected to attend all face-to-face sessions. Child Matters recognises that from time-to-time events occur which may make it impossible for people to attend a particular session. Child Matters will work with individual students to ensure they are caught up on missed learning. Absences must be for an acceptable reason and agreed to with Child Matters administration staff.

Awarding Your Qualification

To successfully gain a qualification a student must achieve the following:

- Attendance requirements
- Completion of in-class presentations
- Successful completion of all assessments

Certificates will be awarded when all criteria have been met successfully and fees are paid in full. All conditions must be met to achieve qualifications.

Cancellation and Refund Policy

Full payment of the course fees must be received 14 days prior to the commencement of the New Zealand Diploma in Child Protection.

Cancellation or withdrawal up until the 8th day following commencement of the Diploma will incur a cancellation fee of 10% of the course fee for administration costs.

Students who withdraw following final approval must complete a Withdrawal Form stating the reason for withdrawal.

Students who withdraw after the end of the 8th day following commencement will not receive any refund of fees.

This policy is in adherence with section 235 of the Education Act 1989 that states that domestic students are entitled to a refund if they withdraw from a programme or training scheme if:

- The course is of three months duration or more
- The withdrawal occurs up to the end of the eighth day after the start of a course

A Private Training Establishment must refund an amount equal to the sum of the amount paid less a deduction of the lesser of ten percent of the fees paid or \$500.

Student Fee Protection

Child Matters holds in a trust fund, money to cover the total maximum liable amount of personal student fees held in advance of completion of Programmes or modules. This fund is secured by a static trust deed in accordance with NZQA rules and requirements. The Trustee is BR Legal Trustees Limited, C/- Beattie Rickman Legal, Solicitors, Hamilton.

In the event of a programme closure event (where Child Matters is unable to complete a programme of study for which a student has personally paid fees) the student may seek a refund from the trust fund. In such circumstances, students should contact the Trustee in writing providing their name, address and contact phone number, programme name, date and course code for which the fees were paid, a copy of their receipt and any other documentation. Where a third party is to receive any refund of student fees from the trust fund this must be disclosed on the enrolment form.

Who can I talk to for further information?

Megan West, National Services Manager
07 838 3370
megan@childmatters.org.nz
diploma@childmatters.org.nz

Frequently Asked Questions

Is the New Zealand Diploma in Child Protection right for me?

The New Zealand Diploma in Child Protection provides students with the skills and confidence to be strong advocates for children. This course provides a high level of practical skills while consolidating new and prior learning, and challenging personal and societal beliefs. This course can benefit anyone who works with or cares about children, including:

- Those who are working in or intending to enter into roles that affect children
- Managers and leaders responsible for child protection policy development and the safety and wellbeing of their workers

What is included in the self-directed learning hours?

Self-directed learning includes online trainings, readings, visiting agencies, daily questions, assessments, advocacy, online forums, evaluations, and reflective questions. Students will also have the opportunity to meet online with their tutor between block courses.

What if I miss a block course due to COVID-19?

Current COVID-19 isolation rules mean it may be impossible to attend an in-class session. Child Matters will work with individual students to ensure they are caught up on missed learning; most likely via an online session.

What IT do I need to complete the Diploma?

Students will need access to a computer or laptop and have reliable access to the internet.

Can I study while also working full time?

Yes, with the support of your employer. The New Zealand Diploma in Child Protection provides an advanced professional development opportunity, and the course content and assessments compliment your day-to-day tasks.

A note to employers: Our experience indicates that during the weeks when the students are participating in in-class tuition, it is not feasible for them to be undertaking other work duties. Course content can be heavy in nature and often difficult to process. The workload and the daily after class tasks required also make significant demands on learners. Learners are more likely to successfully complete this course, if they are able to give in class work their full attention. The best way of supporting students during the 18 days of classroom time is to ensure that they are not required to undertake normal work duties on top of their study.

What qualification will I achieve on completion of this course?

Learners who successfully achieve this course will be awarded a New Zealand Diploma in Child Protection. This is an NZQA accredited level 5 qualification.

How much are the course fees for the New Zealand Diploma in Child Protection delivered by Child Matters?

Course fees for the 2023 course are \$1,100 + GST. This cost includes workbooks, assessments, resources, and daily morning tea during classroom blocks.

Can I apply for Fees Free to fund my course fees?

You may be eligible for Fees-Free, meaning your course costs may be covered in full. To check your eligibility, go to www.feesfree.govt.nz, enter your National Student Number (NSN) and follow the prompts.

Can I apply for a student loan to fund my course fees?

Yes. The New Zealand Diploma in Child Protection is recognised as a full time course by NZQA and StudyLink and students may apply for any student loan and allowances to which they may be entitled. Please contact StudyLink on 0800 88 99 00 for more information.

What else do I need to consider before applying?

We are sure you will find the New Zealand Diploma in Child Protection a very fulfilling and enlightening journey. However, we recognise that most people have other commitments in their lives, so taking on tertiary study can take some organising. To help make the process as easy as possible, we have put together a list of some of the things you will need to consider when taking on tertiary study. It is a good idea to work through this list with your manager, colleagues, and your family.



Other things to consider

Work

- Do you have the support of your manager to undertake this course?
- Can you take leave to attend the six 3-day classroom blocks?
- Can you manage your workload to allow for the time away from work?
- Will you need to arrange someone to relieve your workload while you attend the course?
- Will your work support you financially to attend? E.g., course fees, travel costs, accommodation costs?
- Will your work be supportive of potential study leave?

Family or Whānau Commitments

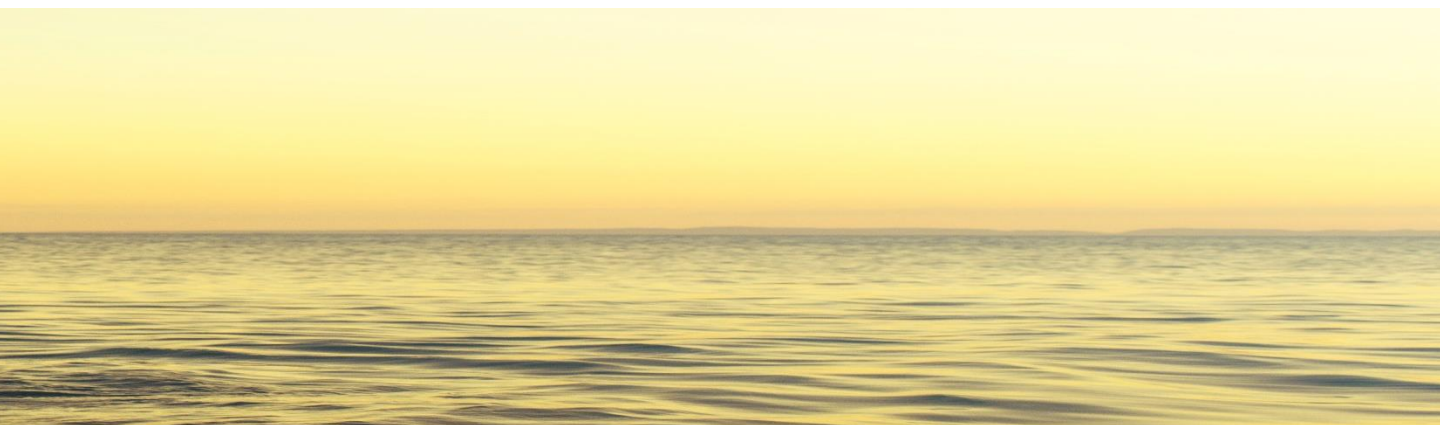
- Will you need to arrange childcare?
- Will you have family or whānau support to ensure you have time to do assessments, reading, and study?

Personal

- The New Zealand Diploma in Child Protection course content may adversely impact on anyone who has experienced childhood abuse or trauma. It is therefore necessary for consideration to be given to the suitability of each student to ensure their safety and wellbeing is maintained.

Financial

- Do you need other financial support to pay for course fees, travel, and accommodation?
- You may wish to look into funding support from your employer, or a community funder or sponsor in your region. As the New Zealand Diploma in Child Protection is an NZQA accredited full time course, you may be eligible for student loan and allowances through Study Link.





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CHILDREN CANNOT STOP CHILD
ABUSE.
ADULTS CAN.

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